एनएचपीसी लिमिटेड
एनएचपीसी ऑफिस कॉम्प्लेक्स, सैक्टर-33,
फ़रीदाबाद (हरियाणा) – 121003
NHPC Limited,
NHPC Office Complex, Sector-33,
Faridabad (Haryana)-121003

Join Telegram Formnotice

No.NH/CO/Rectt./03/2022 Dated: 12/12/2022

NOTIFICATION FOR ENGAGEMENT OF APPRENTICESHIP TRAINEES IN ITI TRADES

NHPC Limited, is a Mini Ratna Category-I Public Sector Undertaking under the Ministry of Power, Govt. Of India, Company's Corporate Office, Faridabad invites applications from eligible candidate for 01 year Apprenticeship Training in different ITI Trades of Draughtsman (Civil) & Draughtsman (Mechanical), Computer Operator and Programming Assistant, Secretarial Assistant, Stenographer (Hindi) and Health Sanitary Inspector. Accordingly vacancies have been created in the website www.apprenticeshipindia.org as below:

S.No.	TRADE / DISCIPLINE	NO. OF SEATS	EDUCATIONAL QUALIFICATION	TRAINING DURATION
1.	Draughtsman(Civil)	15	10^{TH} + ITI Passed (Result awaited candidates should not apply) (Passed out ITI during 2019, 2020, 2021 & 2022 shall only apply.)	01 YEAR
2.	Draughtsman(Mech.)	10		
3.	Computer Operating & Programming Assistant	30		
4.	Secretarial Assistant	15		
5.	Stenographer(Hindi)	8		
6.	Health Sanitary Inspector	2		
	TOTAL	**80**		

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1. **Stipend**: The stipend will be paid as per Apprenticeship Act, 1961.
2. **Age:** The age of the candidate should be between 18 to 25 years as on the day of application i.e. on 12.12.2022. A relaxation in upper age is admissible as per the Govt of India guidelines for SC/ST/OBC/PH.
3. **Reservation**:
   Guidelines under Apprenticeship Act on Reservation for SC/ ST/OBC/EWS/PwBD will be followed. Applicants who are claiming reservation under above categories shall provide certificate as per Government standard format issued by the Competent Authority, failing which their claim for reservation will be considered as 'General' category only.
4. **Minimum Physical Standards:** As prescribed in clause 4 of the Apprenticeship Rules 1992 and amendments thereof if any.
5. **Duration of Training:** The duration of the training will be one year and contract would be terminated automatically after completion of the apprenticeship training period. Shortlisted candidates have to furnish undertaking that after completion of training they cannot demand employment.
6. **Preference** : Preference for selection of Apprentice Trainees will be given as under:
   (i) First preference will be given to candidates belonging to Faridabad district.
   (ii) Second preferences will be given to candidates belonging to Palwal/ Gurgaon.
   (iii) Third preferences will be given to candidates belonging to other districts Haryana state.

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7. The above mentioned vacancies may increase or decrease as per the requirement.

8. **How to apply** :
   (i) The candidate must go through the Terms & conditions as mentioned in this Notification.
   (ii) Candidates should ensure availability of self-mobile number and Email-ID before applying in the Govt. designated website www.apprenticeshipindia.org. Interested candidates should first REGISTER in the apprentice website and then apply against the relevant vacancies created by this office (Establishment ID: E11220600084). Candidates may refer the Help Manual available in the Website.
   (iii) Candidates are required to send application along with self-attested copy of relevant documents on the address mentioned below:

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Sr. Manager(HR)-Rectt.,
Recruitment Section,
NHPC Office Complex, Sector-33,
Faridabad, Haryana – 121003

Application received after last date will not be considered.

9. **Selection Process**: Selection of Apprentice Trainees shall be on the basis of Marks secured in ITI. If two or more candidates secure equal marks while preparing merit list, then the candidate of higher age will be considered. List of selected trainees shall be published in career section of nhpcindia.com website. Contract will, however, be generated in respect of the selected candidates on the website www.apprenticeshipindia.org against the applications of the candidates. The information about issue of contract shall automatically be sent to their registered Email-ID. Candidates will be required to ACCEPT the offer in their e-mail as well as SIGN the contract on the website www.apprenticeshipindia.org.

10. Candidates, who have already undergone Apprenticeship Training, should not apply.

11. **Employment in NHPC**: The training duration shall be of one year. The Apprentice Trainees shall have no claim, whatsoever, as to any extension of training and / or employment in NHPC.

12. No boarding/lodging & transportation shall be provided to any candidate by NHPC Limited.

13. Apprentice selection and Training shall be governed by detailed provisions of Apprenticeship Act, 1961.

14. In case of any ambiguity / dispute, arising on account of interpretation in version other than English, English version will prevail.

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15. Important Dates:

Sl.No.	Activity	Date
1	Online Application starting date	12.12.2022
2	Last date enrolling in Apprenticeship portal (www.apprenticeshipindia.org)	31.12.2022
3	Last date for receipt of application along with self-attested copy of relevant documents at NHPC Registered Office mentioned above.	10.01.2023 (Till 05:00 PM)

16. In case any information / claim made by the applicant in his/her application is found to be false, the candidature of such applicant shall be cancelled and action as per rule will be taken. Candidates are also required to submit Medical Fitness certificate issued by Registered Medical Officer.
17. For any query / clarification, please contact through email on recttcell2010@nhpc.nic.in

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Note: - Candidates should clearly note that NHPC Limited will in no case be responsible for rejection of application on account of application being incomplete or any delay in receipt thereof on any account whatsoever. The candidate will solely be responsible for this.

-SD-
FOR and on behalf of NHPC Limited
NHPC Office Complex, Sector-33,
Faridabad, Haryana – 121003

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NHPC Limited,
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Faridabad (Haryana)-121003

Application form for Apprenticeship Training

Name of Trade for Apprenticeship Training: _____

Affix Passport size photograph

Full Name : _____

Mobile Number : _____

Email id : _____

NAPS Registration No. : _____

Father's Name : _____

Mother's Name : _____

Gender : _____

Date of Birth : _____

Marital Status : _____

Nationality : _____

Religion : _____

Category : _____

AADHAR NO : _____

PAN NO : _____

Domicile : _____

Languages Known : _____

Educational Qualification :

Name of Qualifying Exam	Discipline/Trade	Duration of Course	Year of Passing(with month)	Percentage of Marks (Aggregate)	Name of Institution
Xth					
ITI					
(Any other qualification)					

Experience (if any) : _____

_____

Permanent Address _____ : _____

_____

Communication Address _____ : _____

_____

Are you a physically disable or handicap? (**YES /NO)** %age of Disability:……

- Have you undergone apprenticeship training earlier or pursuing Apprenticeship training as per the Apprenticeship Act, 1961? **(YES /NO)**
- I declare that the particulars in this application and its enclosures are true in every respect.
- I certify that I am meeting all the eligibility criteria under Apprenticeship Act, 1961. Details furnished by me are accurate to my knowledge. In case it is found /known, at any stage of selection or thereafter, that I do not fulfil the eligibility norms and /or that I have furnished any incorrect /false information / certificate/documents or has suppressed any fact(s), my candidature will stand cancelled.

Place :

Date :

_____

Signature

Enclosure:

1. 10th Mark Sheet and certificate
2. ITI mark sheet and certificate
3. Aadhaar Card
4. PAN Card
5. Caste Certificate/ Disability Certificate (If applicable)