



संस्थापन सेवारं (भर्ती) / Establishment Services (Recruitment)
भारतीय प्रौद्योगिकी संस्थान रुड़की / Indian Institute of Technology Roorkee
रुड़की / Roorkee - 247667 (उत्तराखण्ड / Uttarakhand)
Tel : 01332- 284563, E-mail: recruitment@iitr.ac.in

Advertisement No. IITR/Rect Cell/2023/1

Date: 13.07.2023

**IIT ROORKEE IS COMMITTED TO NURTURE AND PROMOTE DIVERSITY & INCLUSION.
THEREFORE, THE WOMEN CANDIDATES ARE ENCOURAGED TO APPLY**

Indian Institute of Technology Roorkee, Roorkee invites **the on-line** applications only for the posts as per details given below. The On-line option will remain open from 14.07.2023 to 13.08.2023 (11:59:59 PM). To apply on-line, and for important instructions to the candidates, please visit Institute's website www.iitr.ac.in. Applicants are advised to visit Institute's website regularly for any update related to this advertisement.

Sr. No.	Name of post	Specialization of post	Category-wise details of the posts						Total	Pay Level	Age Limit
			UR	SC	ST	OBC	EWS	Divyang			
Group-B											
1.	Junior Technical Superintendent	Laboratories Services	02	-	-	05	03	01 VH (LV)	10	Level – 6 Rs.35400-112400	18-32 years
2.	Assistant Security Officer (Female)	Security services	01	-	-	-	01	-	02	Level – 6 Rs.35400-112400	18-32 years
3.	Assistant Safety Officer	Safety Services	01	-	-	-	-	-	01	Level – 6 Rs.35400-112400	18-32 years
4.	Junior Technical Architect	Architecture and Design Services	01	-	-	-	-	-	01	Level – 6 Rs.35400-112400	18-32 years
5.	Coach (Table Tennis-1, Swimming-1)	Sports activities	-	-	01 (Backlog)	01 (Backlog)	-	-	02	Level – 6 Rs.35400-112400	18-32 years
6(a)	Staff Nurse-1,	Hospital Services	-	-	-	01	01	-	02	Level – 6 Rs.35400-112400	18-32 years
6(b)	Staff Nurse (Psychiatric)-1										
7.	Junior Technical Superintendent (Pathology)	Hospital Services	-	-	-	-	01	-	01	Level – 6 Rs.35400-112400	18-32 years
8.	Junior Superintendent	Academic, Administration & Accounts, Store Purchase etc.	03	02	01	03	03	01 OH (OA-OL)	12	Level – 6 Rs.35400-112400	18-32 years
Group-C											
9.	Junior Lab Assistant	Laboratories Services	08	03	02	06	04	01 HH	23	Level – 3 Rs.21700-69100	18-27 years
10.	Driver Grade II	Driving & Maintenance of vehicle	-	-	-	-	01	-	01	Level – 3 Rs.21700-69100	18-27 years
11.	Junior Assistant	Academic, Administration & Accounts, Store, Purchase etc.	08	-	05	05	05	01 OH (OA-OL)	23	Level – 3 Rs.21700-69100	18-27 years
Abbreviations used: UR: Un-reserved, SC: Scheduled Castes, ST: Scheduled Tribes, OBC: Other Backward Classes, EWS: Economically Weaker Section, HH: Hearing Handicapped, VH: Visually Handicapped, OH: Orthopedic Handicapped, OA: One Arm, OL: One Leg, LV: Low Vision											

The minimum educational qualification and experience are noted against each post: -

Sr. No.	Name of Post	Minimum qualification and experience
1.	Junior Technical Superintendent	M.Sc in (Electronics/Computer Science/Chemistry/Physics) OR B. Tech/B.E. OR B.Sc. with two years' relevant experience OR MCA with one year experience. Knowledge of computer applications.
2.	Assistant Security Officer (Female)	(i) Graduate with 4 years relevant experience. (ii) Should have Military or NCC and Fire Fighting training (iii) Be able to drive light vehicles/motor cycle and handle fire arms, in addition to having a sound health and active habits.
3.	Assistant Safety Officer	Engineering Degree in Mechanical/Electrical/Production with at least 60% marks from a recognized University/Institution with a full time Diploma in Industrial Safety from Regional Labor Institute/Institution recognized under the Factories Act/Rules or Engineering Degree in Industrial Safety/Fire & Safety with at least 60% marks from a University/Institution recognized under the Factories Act/Rules. and Minimum 01 year working experience in compliance with safety regulations under the Factories Act. Developing, auditing and improving safety systems. Promotions of safety consciousness amongst employees and examination of machinery, equipment and building from the safety angle. Experience in organizing safety training and firefighting would be an added advantage. Post qualification experience in relevant area shall be counted from the date a candidate has acquired the Degree in Engineering.
4.	Junior Technical Architect	1. Bachelor's Degree in Architecture (B.Arch); preferably, first division from a recognized University or Institution. 2. Registered with the Council of Architecture (COA) 3. 03 years relevant experience; preferably, working experience in a Higher Education Institute. Desirable: 1. Master's Degree in Urban Design/Design/Architecture/Building Engineering & Management 2. Practical hands-on knowledge of the relevant software(s) used in architectural practices i.e. Auto-CAD, Sketch-up, Adobe-Photoshop and MS Office etc.
5.	Coach (Table Tennis:01, Swimming:01)	1. University Degree and recognized Diploma in Physical Education or BPEd from Laxmibai College of Physical Education or equivalent 2. Distinguished sportsman who have represented the Country in recognized International events may also be made eligible for appointment on contractual basis provided they possess a University Degree and the condition of possessing a Diploma in Physical Education or equivalent qualification shall not apply. 3. Diploma in sports coaching from NSNIS, Patiala or equivalent in the above games. 4. At least two years of coaching at CFTI/University/PG level Institutions.
6(a)	Staff Nurse-01	Intermediate OR 10+2 OR Equivalent and must have passed the examination held by the Nursing Council with 03 years course in General Nursing and Mid-wifery. Desirable: 01-year experience in a hospital recognized by the Central or State Nursing Council. Those possessing degree in Nursing may be granted two advance increments in the scale of pay.

6(b)	Staff Nurse (Psychiatric)-01	Intermediate OR 10+2 OR Equivalent and must have passed the examination held by the Nursing Council with 03 years course in General Nursing and Mid-wifery. AND (i) Diploma in Psychiatric/Mental health nursing, OR (ii) MSc in Psychiatric nursing.
7.	Junior Technical Superintendent (Pathology)	M.Sc. (Medical Lab Pathology) OR B.Sc. (Medical Lab Pathology) from recognized University/Institute at least with 02 years' experience. He or She should have working knowledge of computer and be able to handle all laboratory functions including Hematology, Immunology, Serology, Biochemistry, Histopathology, Microbiology etc. Must also be able to handle daily calibration, quality control and standardization of new procedures.
8.	Junior Superintendent	(i) Master Degree. OR Bachelor's Degree with two years relevant experience. (ii) Knowledge of computer office applications & Secretariat practices.
9.	Junior Lab Assistant	Bachelor's Degree in appropriate field. OR BCA OR Diploma in Engineering of three years' duration in appropriate field. Knowledge of computer applications. (Appropriate field relates to Physics/Chemistry/Mathematics/Computer Science/ Electronics & Communication/ Electrical / Civil/ Architecture/ Design/ Chemical/ Earthquake/ Bioscience & Bioengineering/ Earth Science/ Hydrology/ Water Resource Development & Management/ Hydro & Renewable Energy/ Mechanical & Industrial/ Metallurgical & Materials/ Paper Technology/Polymer & Process Engineering.)
10.	Driver Grade II	Senior Secondary (10+2) pass with Driving License of both heavy and light duty vehicles with 03 years of driving and maintenance experience OR 10+2 pass with ITI course with Driving license for both heavy and light duty vehicles with 02 years of relevant experience.
11.	Junior Assistant	Bachelors Degree with knowledge of computer office applications.

Important Instruction to the Candidates

- (A) The candidates applying for the posts should ensure themselves that they fulfill all eligibility conditions with respect to qualification requirements, age criteria, caste certificate etc. for admission to examination. Their admission at Tier-I Screening and Short-listing examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of call letter-cum-admit card and appearance or qualifying the screening test will not imply that his/her candidature has been finally cleared by the Institute for Tier-II second examination. The Institute will take up verification of minimum eligibility conditions with reference to original documents, only for the candidates who have been shortlisted for the second level examination.
- (B) Date for determining the eligibility of all candidates in every respect shall be according to the prescribed closing date for submission of the online applications. The applicants are advised to fill all their particulars in the online application carefully.

General Instructions to the Candidates

1. The candidates are required to pay a **non-refundable application fee for each post through Institute's online recruitment portal at the link <https://iitrnt.samarth.edu.in/index.php/site/login>** as per the schedule of fees below:

Category of Applicant	Fee amount (in Rs.)
UR	500/-
OBC/EWS	400/-
SC/ST/PWD/Women/ IIT Roorkee regular employees	Nil

2. The candidates applying for more than one post will have to pay an additional fee as per point-1 above for each post.
3. The candidates are required to apply through On-Line mode only. The On-line option will remain open from 14.07.2023 to 13.08.2023 (11:59:59 PM). Link will automatically disable at 11:59:59 PM (IST) on the last date.
4. The relaxation in age are as under:-
- The maximum age limit will be considered on the closing date for submission of the on-line application (i.e. 13.08.2023). The relaxation of 05 years to SC/ST candidates and 03 years to OBC candidates with additional 10 years age relaxation to Divyang (Persons with Disabilities) candidates will be given in accordance with the Government of India rules. Further, the Institute may consider relaxation in upper age limit in case of highly experienced and deserving candidates. Central Govt Civilian Employees, who have rendered not less than 03 years of regular and continuous service as on closing date for receipt of application, may be granted relaxation of age upto 05 years in case of Group 'B' employees and 40 years of age in case of Group 'C' employees.
 - The age preferably below 50 years will be admissible for the persons working in IIT Roorkee (a) on contract on fixed monthly emoluments selected through open advertisement & duly constituted Selection Committee and have requisite educational qualification/experience, (b) persons working on Compassionate Ground on fixed monthly emoluments, (c) Y-pool Workers, (d) persons who have rendered atleast 05 years of service either in its Section 8 company or empanelled outsourced agency. Further, regular employees of IITs or CFTIs who are educationally qualified can also be considered for recruitment upto a maximum of 50 years of age.
 - Certificate in support of experience should be given by appropriate authority clearly mentioning the period of work done and nature of work.
5. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
6. Preference will be given to 'Persons with Disabilities (Divyang)', even where the reservation is not marked and suitable Divyang applicants are available. In accordance, with the Ministry of Social Justice & Empowerment guidelines, PWD candidates must mandatorily upload the following performa(s) duly filled & signed in order to avail the benefit for reservation:
- Certificate regarding physical limitation in an examinee to write (**Appendix-I**)
 - Letter of undertaking for using own scribe (**Appendix-II**)
7. Incomplete applications/without relevant supporting enclosures/without prescribed fee will be rejected.
8. No Interim correspondence will be entertained and replied to. For all queries with regards to written examination/skill test, the candidates can approach the Recruitment Examination Cell as below:
- **Email:** enquiry.rec@iitr.ac.in
 - **Contact No:** 01332-285110
9. Persons serving in Govt./Semi-Govt./PSUs, should upload NOC and vigilance clearance also while applying on-line along with all other relevant supporting documents duly self attested, failing which such persons shall be required to produce NOC and vigilance clearance at the time of appearing in the Job-oriented test (Written).

10. For availing the benefits of Other Backward Classes/Economically Weaker Section, the candidates are required to produce the latest OBC non-creamy layer certificate/ Income & Asset Certificate on the prescribed proforma applicable for appointment to the posts of Central Government.
11. The numbers of posts are tentative and may vary.
12. The Institute reserves the right to relax any of the advertised conditions in case of deserving candidates.
13. Candidates are advised to mention their correct and active e-mail address in the application, as all the correspondence like issuance of call letter or any other information will be communicated either through e-mail or Institute's website.
14. In case any mistake in selection process is detected, the Institute reserves the right to modify/withdraw/ cancel any communication made to the candidates.
15. Institute reserves the right to fill up the post, not to fill up the posts or cancel the advertisement in whole or partly without assigning any reason. The Institute will also reserve the right to place a reasonable limit on the total number of candidates to be called for Job-oriented test (written test). Fulfillment of essential qualifications per-se does not entitle a candidate to be called for test. The decision of the Institute in this regard will be final.
16. The selected candidate may be posted to any campus of the Institute (Main Campus, Saharanpur Campus and Greater Noida Extension Centre Campus).
17. Being other things are equal the eligible applicants for the post mentioned at Sr.No. 9 - 11 belonging to the region around Roorkee and Saharanpur will be given preference, for which they have to attach an attested copy of domiciles certificate of that area.
18. Selection process shall have two tier tests. Tier-I examination will be only for Screening and shortlisting for second level Test.
19. Tier-II at the second level examination for the shortlisted candidates will be in the form of job-oriented written test and/or typing test on Computer (Hindi and English), as applicable, corresponding to job description of corresponding posts. Merit list for final selection will be made only on the basis of qualifying marks obtained in Tier-II examination.
20. In case of any dispute, the decision of Director, I.I.T. Roorkee shall be final.

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लोकेश वर्मा
13/07/2023
Deputy Registrar

Copy to:-

1. staff-notices@iitr.ac.in
2. Channel-I
3. Employment Officer, Employment Office, Haridwar, Uttarakhand.
4. Director, Training & Employment Directorate, Haldwani, Uttarakhand

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o _____, a resident of _____ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a
Government health care institution

Name & Designation.

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream/disability (eg. Visual impairment – Ophthalmologist, Locomotor disability – Prthopaedic specialist/PMR).

LETTER OF UNDERTAKING FOR USING OWN SCRIBE

I _____, a candidate with _____(name of the disability) appearing for the _____(name of the examination) bearing Application Id. _____ at Roorkee in the District Haridwar, Uttarakhand (name of the State). My qualification is _____.

I do hereby state that _____(name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date: