

ARMY PUBLIC SCHOOL CHANDIMANDIR CANTT
DISTRICT – PANCHKULA, HARYANA - 134107

(Co-educational, Private Unaided, Well Established, CBSE Affiliated Institution)

www.apschandimandir.in, Telephone No: 0172-2554605

Requires following Teaching Staff (Session 2024-25) & Administrative Staff

Ser No	Post	Subjects	No of vacs	Qualification
<u>TEACHING STAFF ADHOC BASIS</u>				
1	PGT	Home Science	01	Post-Graduate in respective subject with B.Ed and minimum 50% marks in each. Knowledge of Computer Application is desirable.
		Commerce English	Anticipated 01 each	
2	TGT	English, Social Science	01 01	Graduate in respective subject with B.Ed and minimum 50% marks in each. Knowledge of Computer Application is desirable.
		Maths Science & Hindi	Panel preparation	
3	PRT	All Subjects (General)	05	Graduate in respective subject with 2 years Diploma in Elementary Education or B.Ed with minimum 50% marks in each. Knowledge of Computer Application is desirable.

Note: - • Age as on 01 April 24, should be below 40 years for fresh candidates and below 57 years for experienced candidates/ Ex-servicemen.

ADMINISTRATIVE STAFF (TERM BASED FOR 3 YEARS)

1	Head Clerk		01	Graduate or Ex-Serviceman of clerk category upto the age of 55 years. Experience 5 to 10 years in Office Management & account handling as Head Clerk with drafting experience. Computer Savvy-MS Office etc.
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Note: - • Preference will be given to Ex-servicemen

How to apply • Please apply on the format given on School Website www.apschandimandir.in under Head 'Work with Us' along with attested copies of certificates and processing fee of Rs 100/- in the form of Bank Draft in favour of Army Public School, Chandimandir latest by 15 May 2024 at the school address.
• No application other than on the given format will be accepted. • The school reserves the right to fill any or none of the Posts given above. • Decision of the management on the selection process will be final and binding on the individual. • Only shortlisted candidates will be called for interview telephonically followed by email, intimating the date/ time of interview.

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Principal

1. **Pay Scale.**

Ser No	Category	Pay per month
(a)	PGT	Consolidated Pay – Rs 37,600/-
(b)	TGT	Consolidated Pay – Rs 36,000/-
(c)	PRT	Consolidated Pay – Rs 34,500/-
(d)	Head Clerk	Consolidated Pay – Rs 26,023/-

2. **Important Instruction for Submission of Application Form.**

Application form

downloaded from the school website (<https://www.apschandimandir.in>) under head “Work with Us”. Application form along with **DD for Rs 100/- in favour of Army Public School, Chandimandir Cantt** and all educational and experience certificates duly self-attested must be sent to Army Public School Chandimandir Cantt, District -Panchkula Haryana 134107 on or before **15 May 2024 by 1400 hrs.** Thereafter no application will be accepted. Application forwarded through e-mail will not be accepted. The following points also be noticed by the candidates: -

- (a) No TA/DA will provide for interview.
- (b) The selection process for teaching staff will followed by evaluation of teaching skills include interview as per post requirement.
- (c) Decision of SAMC (School Administrative & Managing Committee) will be final and abiding.
- (d) No Maternity Leave will be applicable for Adhoc appointment.
- (e) Adhoc appt of teaching staff till the end of academic session.